

TERMS AND CONDITIONS FOR REGISTERED SUPPLIERS TO THE MALAYSIAN COMMUNICATION AND MULTIMEDIA COMMISSION (MCMC)

1. REGISTRATION

- 1.1 The registration of ("**the Company**") as MCMC's Registered Supplier is granted based on the information provided by the Company in MCMC's Procurement Portal (MSMART).
- 1.2 The registration validity is for a period of two (2) years from the date of application approval.
- 1.3 The registration is not transferable.
- 1.4 The registration will be revoked if the Company is found to be or is in the process of liquidation, winding-up or dissolution.
- 1.5 The Company shall allow MCMC's representatives to conduct on-site inspection/visit/audit including, but not limited to verifying documents and interviewing employees and other related parties.
- 1.6 The registration is only valid for the Categories and Sub-Categories as stated in this Certificate of Registration.
- 1.7 The Company shall ensure that any change/amendment to the information provided in MSMART is updated in the portal (<http://www.msmart.mcmc.gov.my>) within thirty (30) days from the date of the said change/amendment.
- 1.8 This Certificate of Registration shall not in any way be considered as MCMC's endorsement of the capability and/or good performance of the Company.

2. SUSPENSION/REVOCATION/BLACKLISTING OF REGISTRATION

- 2.1 The Company registration as MCMC's Registered Supplier may be suspended/revoked/ blacklisted at any time if it is found that:
- 2.1.1 The Company/owner/shareholders/directors is / are involved, charged and found guilty in any illegal/criminal activities;
 - 2.1.2 The Company withdrew the offer before the Tender / Quotation is being considered by MCMC or rejects any offer from MCMC;
 - 2.1.3 The Company failed to fulfilled the job award until completion;
 - 2.1.4 The Company provided false, inaccurate or misleading information;
 - 2.1.5 The Company cannot be traced through the declared address;
 - 2.1.6 The Company subcontracted work to another contractor / supplier without written authorization from MCMC;
 - 2.1.7 The Company failed to perform in accordance with any contract signed with the Government of Malaysia or with MCMC;
 - 2.1.8 Participated in or accepted MCMC procurement exercise or contract during license suspension period;
 - 2.1.9 The Company amended MCMC's approval letter or the Certificate of Registration;
 - 2.1.10 The Company allowed this Certificate of Registration to be misused by any individual or any other company;
 - 2.1.11 The Company acted against the policies and instruction of MCMC;
 - 2.1.12 The Company colluded with other parties when entering a Tender/Quotation; and/or
 - 2.1.13 The Company did not comply to the MCMC Procurement Code of Ethics.

- 2.2 Notwithstanding the above, MCMC has the right in its sole and absolute discretion and without any liability to cancel/revoke the Company's registration as MCMC Registered Supplier at any time without having to assign any reason by a written notice to the Company.

3. RENEWAL OF REGISTRATION

- 3.1 The Company shall make an application to renew its registration within THREE (3) months before the expiry date specified in the Certificate of Registration ("Expiry Date").
- 3.2 Any application received after the Expiry Date shall be considered as a new application.
- 3.3 The Company cannot participate in any MCMC procurement exercise while the certificate remains invalid.

4. MCMC PROCUREMENT EXERCISE

- 4.1 This Certificate of Registration shall not be construed as an agreement / guarantee that the Company will be awarded or called to participate in any MCMC procurement exercise.
- 4.2 Generally, MCMC's Procurement exercise are announced in the MCMC Procurement Portal (<http://www.msmart.mcmc.gov.my>). The Company will be invited to participate in RFQ and IFQ only for its registered categories and sub-categories. However, MCMC reserves the right to conduct its procurement activities in any methods that is deemed suitable for MCMC.
- 4.3 Registration certificate that is issued does not need to be submitted in any MCMC procurement exercise unless requested.

5. PROCUREMENT CODE OF ETHICS

- 5.1 MCMC requires all internal and external parties to consistently place emphasis on the principles of good corporate governance, integrity and ethics when carrying out their responsibilities and dealings with MCMC. The Company shall at all-times comply with the requirements as specified in MCMC's Procurement Code of Ethics Handbook, which can be referred to in the MSMAART Portal.